

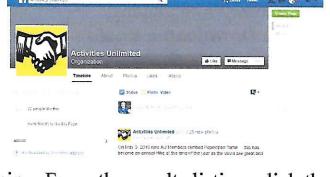
# **Enjoying Photos and Videos Using Facebook**

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Facebook is a popular free social networking website that allows registered users to create profiles, upload photos and video, send messages and keep in touch with friends, family and colleagues.

## How to Like a Facebook Page

- 1. Login to Facebook with your personal account.
- 2. From your home screen, click in the Search box (white rectangle) at the top of the screen and type the name of



- the page for which you're searching. From the results listing, click the page name.
- 3. The page appears. Click the Like button then click All On under Notifications if you want to be notified when a new post appears.
- 4. Scroll down to view the posts on the page. Each post has the date and time it was posted. Under each post, there is text and most often pictures.
- 5. To comment on a post, click in the box (or tap if on a mobile device) and type your comment then press ENTER on your keyboard.
- 6. If you prefer, you can Like the post as well.

#### How to Search for Photos of Friends

- 1. Click in the Search box at the top of your screen and type: Photos of...
- 2. In the results, Facebook tries to guess what you're asking it to find.
- 3. You can click on Photos of My Friends or you can finish what you were typing and actually a friend's name and then only their photos will appear.

4. When the photos appear, you're shown the top 10 or so. Click See More to keep browsing. Click on a photo in order to view it bigger on the screen and to see which friend posted it. From there you can click on the friend's name and go to their timeline and photo albums.

## How to View Photos from Friends' Photo Albums

- 1. Navigate to a friend's timeline and click Photos (shown under their cover photo).
- 2. Notice that the photos are categorized into sections shown toward the top of the group. Your friend's photos are the ones they've posted to their timeline. Photos of the friend (those are photos the friend was tagged in) and Albums. Click Albums to see their photos they've organized into albums.

# How to Download a Photo

- 1. Navigate to a photo and click on it so that it's displayed bigger on your screen.
- 2. Position your pointer over the photo and look for a menu bar that appears at the bottom of the photo.
- 3. Click Options, then Download.
- 4. Depending on your Internet Browser, you may visually see the JPG file appear in the top right or bottom left corner of your screen as it downloads.
- 5. The JPG file is located in your Downloads folder and is given a name (often a long series of numbers and letters).

### How to Share a Photo

- 1. Navigate to a photo or a post with a photo.
- 2. At the bottom of the post, click Share.
- 3. When you type a message, the Shared post will appear on your timeline and will be available for your friends to see.
- 4. If the audience selector of the original photo is set to Friends then only your mutual friends will be able to see it. If the audience selector is set to Public then everyone will be able to see it.
- 5. If desired, you can start a new post and share a photo to your Friends. Click Photo, navigate to the folder where the photo resides then type a message for the post.